



Staunton-Augusta-Waynesboro Community

August 29, 2016
Meeting Minutes

Jaime Penney (SU Communications Facilitator) called the meeting to order at 6:35 p.m.

The group recited the Girl Scout Promise.

Community Business

Megan Cheresnowsky, Volunteer Manager

Announcements

- Megan has everyone's Early Bird patches and will hand them out after the meeting
- In response to budget cuts, the GSUSA customer engagement initiative, and the new US Department of Labor overtime law, our Council staff structure has been realigned and many staff are moving to 40 hours per week. Please be patient as we adjust to a new way of work!
 - [New Council Support Services Map \(#1008a\)](#) and [new staff directory](#)
- It's that time of year – re-registration time! Troop Leaders can re-register their troop members prior to September 29, 2016. After September 29, Leaders can no longer re-register girls – only guardians can do so online or via paper form. Don't wait until the last minute, as the system tends to get bogged down on the 29th with lots of people registering!
- Don't forget to add your Leaders/support volunteer position codes for the 2017 Membership year on October 1st.
- Reminder to troops & parents – sign up for the eNewsletter to stay in the know! GS Connection is emailed every Friday and it has important updates, upcoming events, etc. Email communications@gsvsc.org and tell them you'd like to subscribe to the GS Connection newsletter.
- Troop Notebook and Volunteer Essentials have been updated for the year and will be available on the website shortly.

Membership

- Can your troop take more girls? Contact Angee Thompson (lovemytroop899@comast.net) to give a girl on the waiting list a home in your troop!
- There is an Open House scheduled at Westwood Hills Elementary School on 8/21 from 6:30 – 7:30 p.m. Please let Elisabeth know if you're able to stop by and speak with parents and girls interested in joining Girl Scouts!
- Join the Waynesboro YMCA and Girl Scouts for a new experience. Running combats childhood obesity, promotes pride and goal setting, establishes a life-long healthy habit, and is a fun experience for all girls' kindergarten and up and their parents in a non-competitive environment. Six-week program runs from September 1 – October 6. Meets each Thursday from 6 – 6:45 p.m. Families are welcome! Contact Elisabeth if you'd like to help.

Finance Facilitator Report, Mary Louise Monger

SAW Bank Account Balance

- \$388.07
 - Balance changed as we made payment for 2016 cookie cupboard storage and will change again with payment for the SAW Kick-off Event
- Reminder: any use of Service Unit monies must be voted on by the Service Unit before moving forward. Send Jaime (gssawcommunity@gmail.com) the item to add to the agenda for discussion and voting before making any promises.

- Notes on Finance Reports:
 - When you are making purchases for your troop, DO NOT mix personal purchases and troop purchases on the same receipt. Ask for 2 separate transactions, so the receipt you turn in has only your Girl Scout items.
 - Turn in ALL of your bank statements for the year (12 months' worth) with your Finance Report.

Meeting Schedule, Jaime Penney

- The 2016 – 2017 Service Unit meeting schedule is listed below
- All meetings start at 6:30 p.m. and are held at the Augusta County Government Center in Smith's Transfer Room West
 - August 29 - Fall Product Training
 - October 11 – Delegate Elections
 - December 13 - Cookie Training
 - February 14
 - April 11
 - May 9

Fall Product Training, Mandy Shepherd, Fall Product Facilitator

- Any troop that has not turned in their Finance Report (due 6/1) will not be able to sell fall product or cookies until the report is turned in
- Each troop fall product sale manager needs to have taken GS105
- Girls must be registered to your troop for the 2016 – 2017 year in order for them to show up
- For returning managers, your nutE login/password from last year is the same. Mandy will provide the information to new troops/anyone who's forgotten their information.
 - Check in nutE to make sure all your information is correct
- **Sale Time:** Oct. 1-Dec. 1
Theme: be brilliant... SHINE ON!
Important Dates
 October 1: order taking starts/online and order cards
 October 14: initial order due
 October 26-28: initial order deliveries (location to be announced)
 November 1: troop reorder due date
 November 16-18: reorder deliveries
 December 1: sale ends/online orders stop
- **Booth sales are allowed.** Please let Mandy know when/where you've arranged a booth.
- Mandy distributed sales packets for each troop. Please contact her if you need more materials for your girls.

Community Questions/Suggestions

Events

- If you're promoting an event, create a Facebook event so it's easy to share
- Troop 365 (cruentline@gmail.com) is planning a Daisy Journey in a Day on November 6, 2016 to complete the 3 Cheers for Animals journey. 1 – 5 p.m., Weyers Cave Community Center. More details to follow.
- Carlie from Troop 592 is working on her Silver Award. She is organizing a Brownie Journey in a Day for the WOW journey. The event will be held on 10/8 from 9 a.m. – 2 p.m. and will cost \$6 (covers badge and snack). Girls need to bring a bagged lunch and they are collecting materials (coloring books, colored pencils, games, etc.) as well as poptabs for the Ronald McDonald House. Location details will follow.

First Aid Training

- Mary Louise will work with her contact to arrange a First Aid Training for the fall

Cookies

- Emily handed out cookie incentives to troops present. Megan took the remainder of the items to distribute.
- Leslie Artley will coordinate 2017 Cookie Booths for Staunton
- Mandy Shepherd will be the 2017 Cookie Cupboard Coordinator (tentative)
- We need someone to volunteer as the service unit's 2017 Cookie Sale Facilitator or we will be unable to sell cookies. Please let Megan Cheresnowsky (mcheresnowsky@gsvsc.org) know if you have questions about the role or would like to volunteer!
 - Basic duties of Cookie Sale Facilitator:
 - Secure names of Troop Cookie Sale Managers for troops that plan to participate in the sale.
 - With assistance from the Cookie Coordinator, plan and conduct the training session for Troop Cookie Sale Managers and troop leaders.
 - Schedule make up training as needed.
 - Maintain contact with and provide support to Troop Cookie Sale Managers.
 - Receive and process orders from Troop Cookie Sale Managers according to the schedule. Enter troop and delivery station information into bakery's ordering website at www.abcsnap.com.
 - List each troop's check and payment on the deposit tickets provided by GSVSC. Deposit money into the designated bank account.
 - Complete the end-of-sale report. Notify your Communications Facilitator of any problems and forward it to the Cookie Coordinator.
 - Receive sales incentives and distribute to troops in a timely manner.
 - See that all council and GSUSA policies and procedures are followed.

The meeting was dismissed at 7:19 p.m.

Troops Represented: Troops 11, 337, 365, 373, 409, 451, 458, 495, 551, 592, 675, 696, 834, 899, 1034, 1288, 1317